

## **General Terms and Conditions for Participants of PRES'21 - 24th Conference on Process Integration for Energy Saving and Pollution Reduction**

### **I.**

#### **Basic Provisions**

1. These General Terms and Conditions (hereinafter "**Terms and Conditions**") strictly follow the Czech Civil Code, Act No. 89/2012 of the Collection, section 1751 and following provisions (hereinafter "**Civil Code**").

#### **Exponex s.r.o.**

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(hereinafter "**Local Organizer**")

2. These Terms and Conditions define the mutual rights and obligations of the Participant of the **PRES'21-24th Conference on Process Integration for Energy Saving and Pollution Reduction** (hereinafter PRES'21) and the Local Organizer (hereinafter also "Contractual Parties") arising in connection with or on the basis of the Participants' registration to the PRES'21 Conference (hereinafter referred to as "registration") concluded between them via the Local Organizers' online store (hereinafter referred to as "online store") located on the website available at [www.exponexpay.cz](http://www.exponexpay.cz). This website is inextricably linked to the PRES'21 information page, i.e.: <https://conferencepres.site/pres21/>
3. Participant is a person actively or passively participating in the PRES'21 Conference.
4. PRES'21 is an international scientific conference organized from October 31<sup>st</sup> to November 3<sup>rd</sup> 2021 in Brno, Czech Republic. Its character is "hybrid", i.e. Participants can participate both in person at designated conference rooms in Brno or online. The Local Organizer will provide all the necessary background and web applications for both options.
5. By placing an order at the PRES'21 website, the Participant confirms that he / she got acquainted with the Terms and Conditions before concluding the order.
6. The Terms and Conditions provisions are the integral part of the order, changes can be agreed by separate agreement.
7. The order for participation and services is arranged in English and Czech. The English version takes precedence.

8. The Participant is aware that the order of participation and services, listed in the Local Organizers' offer, does not establish right to use registered trademarks, trade names, company logos, etc. of the Local Organizer or the third parties, unless otherwise agreed by separate agreement in a specific case.

## II.

### Price information

Information on the offered services including prices and deadlines is quoted at the PRES'21 website: <https://conferencepres.site/pres21/registration/#registration-fees>

## III.

### Order

1. The Active Participant submits his / her participation order as follows:
  - a. The Participant submits the abstract of his / her paper via the web site: <https://conferencepres.site/pres21/submission/#abstract-submission>.
  - b. After the abstract is approved by ISC, the Participant submits full-text of his / her paper via the web <https://conferencepres.site/pres21/submission/#full-paper-submission>.
  - c. After ISC approves the full-text of the paper, the author completes the registration of the Conference participation. This registration serves as the binding order of his / her participation in the PRES'21 (hereinafter "**the Order**"): <https://conferencepres.site/pres21/registration/#registration-fees>.
  - d. The author firmly defines invoicing data, participation option (personal or online) and order of additional services in the completed Order.
2. Passive participant, i.e. an accompanying person of an active participant (hereinafter "Accompanying person") submits the binding order for participation in the PRES'21 Conference (hereinafter "the Order"), i. e. submits invoicing data and orders additional services for the PRES'21 event here: <https://conferencepres.site/pres21/registration/#registration-fees>.
3. Immediately after receiving the Order, the Local Organizer will send the confirmation of the Order to the e-mail address submitted by the Participant during the ordering process. This confirmation is considered the conclusion of the contract. The confirmation is sent with following attachment:
  - a. Valid Terms and Conditions
  - b. Summary of the Order, including total price and payment instructions. This summary serves also as the payment order for the corresponding price.
  - c. The order of additional services will be possible via link provided by the Local Organizer.

## IV.

### Payment Conditions

1. The participation fee and the fee for the additional services offered by the Local Organizer and ordered by the participant can be paid by the following cashless methods:
  - by a bank transfer to the Local Organizer bank account

- by a payment card
2. The Local Organizer shall provide an invoice to the Participant after completed transfer of the corresponding financial amount to the Local Organizer's bank account. The Local Organizer shall send the invoice to the Participant by e-mail.
  3. Payment of the relevant price according to the order entitles the Participant to use and consume paid services.
  4. Participation fees are divided into two levels depending on the registration date. So called "early bird" price is valid for registrations submitted until August 15<sup>th</sup> 2021 (including that date). Full participation fee shall be charged after August 15<sup>th</sup> 2021.

## **V.**

### **Cancellation and Change of Participation Option**

1. The Participant may cancel Conference participation in written form under the following conditions:
  - In the event of participation cancelled by September 15<sup>th</sup> the Local Organizer shall return the registration fee to the Participant, after subtracting the following:
    - 10 % deduction (administrative fee)
    - Other provable Local Organizer's expenses connected to the services provided to the Participant prior cancellation
  - In the event of participation cancelled after September 15<sup>th</sup> the Local Organizer shall not return the participation fee to the Participant.
2. The Participant may change the participation option (online or personal) under following conditions:
  - In the event the Participant will change the participation option by August 15<sup>th</sup>, the Local Organizer shall return or the Participant shall pay the difference between already paid price and full participation fee.
  - In the event Participant will change the participation option by September 15<sup>th</sup>, the Local Organizer shall return or the Participant shall pay the difference between already paid price and full participation fee, plus 10 % of the administrative fee (to cover the inevitable administrative processes).
  - After September 15<sup>th</sup> it is possible to change from online to personal participation only. In such event, the Participant shall pay difference in already paid price and full fee increased by the 10 % (to cover the inevitable administrative processes).

## **VI.**

### **Written Communication**

1. The Contractual Parties shall exchange the entire written correspondence by electronic mail.
2. The Participant sends the relevant correspondence to the Local Organizer's e-mail address as stated in these Terms and Conditions. The Local Organizer sends the relevant correspondence to the Participant's e-mail address as determined in the Order.

## **VII.**

### **Personal Data**

1. Based on the Participant's registration submitted via relevant website, the Participant may access its user interface and place additional orders or change personal data.
2. During registration and ordering process, the Participant is obliged to state all the personal data correctly and truthfully. The Participant confirms that all the personal data provided are true and accurate.
3. Any information provided by the Participant in cooperation with the Local Organizer is confidential and will be treated as such. Unless the Participant gives written permission, the Local Organizer shall use the Participant's data solely for the purpose of this contract performance and not in any other way.
4. The more detailed info on the personal data protection can be find in the General Data Protection Policy [HERE](#).

## **VIII.**

### **Out-of-court dispute resolution**

1. The Czech Trade Inspection Authority with its registered office at Štěpánská 567/15, 120 00 Prague 2, IČ: 000 20 869, Internet address: [adr.coi.cz/cs](http://adr.coi.cz/cs), is responsible for the out-of-court settlement of consumer disputes arising from the purchase contract. The online dispute resolution platform at [ec.europa.eu/consumers/odr](http://ec.europa.eu/consumers/odr) can be used to resolve disputes between the seller and the buyer under a purchase agreement.
2. The European Consumer Center of the Czech Republic with its registered office at Štěpánská 567/15, 120 00 Prague 2, internet address: [evropskyspotrebitel.cz](http://evropskyspotrebitel.cz) is a contact point pursuant to Regulation (EU) No. 524/2013 of the European Parliament and of the Council of 21 May 2013 on online dispute resolution and amending Regulation (EC) No 2006/2004 and Directive 2009/22 / EC (Online Consumer Dispute Resolution Regulation).
3. The seller is entitled to sell goods on the basis of a trade license. Trade licensing is carried out within the scope of its competence by the relevant trade licensing office. To a limited extent, the Czech Trade Inspection Authority also supervises compliance with Act No. 634/1992 Coll., On Consumer Protection.

## **IX.**

### **Final Provisions**

All the arrangements between the Local Organizer and the Participant are governed by the laws of the Czech Republic. In the event the contractual relationship established by the purchase contract contains an international element, then the relationship is governed by the law of the Czech Republic.

Brno, March 10<sup>th</sup>, 2021